**ENDORSEMENT**

March 28, 2023

Respectfully forwarded to **MR. LEO C. DATA, City Local Government Operations Officer (CLGOO)**, the attached report on local Officials and Employees who travelled abroad for the month of January 1 to March 31, 2022.

For your information and guidance.

**NANETTE B. SUSA**

**OIC - HRMO**

**===================================================================**

**Republic of the Philippines**

**City of Tagaytay**

**HUMAN RESOURCE MANAGEMENT OFFICE**

==================================================================================================

**ENDORSEMENT**

March 28, 2023

Respectfully forwarded to **MR. LEO C. DATA, City Local Government Operations Officer (CLGOO)**, the attached report on local Officials and Employees who travelled abroad for the month of January 1 to March 31, 2022.

For your information and guidance.

**NANETTE B. SUSA**

**OIC - HRMO**